

**JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION
AND RESEARCH
DEPARTMENT OF PREVENTIVE AND SOCIAL MEDICINE**

JIP/PSM/project/recruitment/NMHS-2/2024/01

Date: 20/3/2024

**Advertisement for Walk-In recruitment of Project Staff for
National Mental Health Survey -2 supported by Ministry of
Health and Family Welfare, Govt. of India.**

Department of Preventive and Social Medicine is conducting a Walk in recruitment on April 8th 2024 at the Department of P&SM to fill the following post on contract basis for the project entitled “**National Mental Health Survey in India 2**” funded by Ministry of Health and Family Welfare, Government of India and coordinated by NIMHANS, Bangalore. The following post is to be filled purely on a temporary contractual basis.

Interested and eligible candidates fulfilling the criteria may appear along with the filled in application form and Testimonials in original along with CV. Candidates will be selected based on the performance in the written test that will be conducted in the morning which will be followed by interview/skill test in the afternoon for the shortlisted candidates.

Name of the Post	NMHS Survey coordinator
No. of Post	01
Essential Qualification	Master of Public Health / Psychology / Social work / Sociology/ rural development or related areas
Desirable Experience	<ol style="list-style-type: none">1. One year experience in conducting field survey related to mental health2. Experience in working in projects/programs at State level3. Demonstrated ability to liaison with different and multiple organizations at State/National Level.4. Skills in planning and conducting research / survey related training programmes5. Fluency to communicate in local language and multiple dialects.6. Undertaken Health related field-based data collection7. Ability to plan, coordinate field-based survey
Salary	Consolidated Rs.55,000/- per month; excluding local travel which will be borne separately
Nature of work	Candidates should be willing to travel extensively to survey sites. Monitor the progress of the survey, supervise field activities and liaison with local coordinators. Candidates should have the experience of administering psychiatric survey instruments
Maximum Age Limit	40 years

Roles and Responsibilities	<ol style="list-style-type: none"> 1. Undertake data collection in the field 2. Planning for field data collection on a week-to-week basis. 3. Monitor data collection on a daily basis and maintain status logs of survey activity 4. Monitor the progress of the survey, supervise field activities and liaison with local authorities 5. Ensure data backup on a daily basis regularly 6. Prepare daily, weekly and monthly reports as per specified formats 7. Do data checking/ editing for completeness 8. The candidate must be willing to undertake other responsibilities as may be assigned from time to time by the PI or Co-PI.
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NOTE:

1. Validity of the short list will be valid for **six months** from the date of publication and renewable accordingly.
2. The project duration is till February 2025 and may be extended based on the project requirement
3. Qualification and experience should be in relevant discipline/field and from an institute of repute. Experience should have been gained after acquiring the minimum essential qualification.
4. Qualification, experience, other terms and conditions may be relaxed/ altered at the discretion of the Project Investigator.
5. Upper age limit may be relaxed as per Govt. of India rules.
6. The posts are purely on contract basis for an external sponsored project, and no claim for any other regular post in JIPMER shall be entertained.
7. **Valid email id and mobile number is compulsory.**
8. Part-Time engagement will not be allowed under the project.
9. Decision of the selection committee will be final.
10. No TA/DA will be paid for the interview.
11. Canvassing of any kind will lead to disqualification.
12. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
13. If performance of the appointee is not found satisfactory by the investigator, appointment can be terminated at any time without any notice.
14. The appointee may be relieved from the current job position, with one-month prior notice, failing to do so may be held responsible for paying one month salary.
15. All interested candidates must mail their updated CV and filled in application on or before 5.04.2024, 5.00 pm to maha.psmrec@gmail.com
16. Candidates reporting after 10.00 am (8.04.2024) will not be permitted for registration, document verification and walk-in-recruitment
17. Please visit JIPMER website <https://jipmer.edu.in/> regularly for updates, if any.
18. Candidates are required to bring the following certificates in original and a self-attested copy of each at the time of the interview

- Proof of age
- Certificates of academic qualifications
- Work and research experience certificate
- Valid ID proof like Aadhar/pan/passport/voter id
- Updated CV – (please send by email also)
- Filled in application with passport photo

19. The provision schedule is given below

Post Name	Venue	Date and time for document verification and registration	Date and Time test
NMHS Survey Co-ordinator	JISPH (JIPMER International School of Public Health), opposite to screening OPD, 1st Floor, Museum	8.04.2024 9.30 am	8.04.2024 10.30 am (written test) 2.00 pm (interview of selected persons)

Please Note: The interview schedule is tentative, and candidates are advised to check the website (<https://jipmer.edu.in/>) for updates if any.