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**JAWAHARLAL INSTITUTE OF POST GRADUATE MEDICAL EDUCATION & RESEARCH**

Dhanwantari Nagar, Puducherry 605 006

(An Institution of National Importance under Ministry of Health & Family welfare)

No.JIP./RR/2013-14

Date: 15.03.2014

**NOTE**

Sub: Amendment to recruitment rules for the posts of Stenographer Grade – I  
(Pay band Rs. 9300 - 34800 GP – Rs. 4200) and OT Technician (Pay band  
Rs. 5200 - 20200 GP – Rs. 2400).

This relates to Amendment of recruitment rules for the posts of Stenographer Grade-I which is in the Pay Band of Rs. 9300-34800 GP – Rs. 4200 and OT Technician (Pay band Rs. 5200 - 20200 GP – Rs. 2400).

The recruitment rules for the Stenographer Cadre was formulated and approved by the President, JIPMER and later ratified by G.B. & I.B. of the Institute. As per the same the recruitment rules for the post of Stenographer Grade – I is as under.

**Method of Recruitment:**

- By Promotion
- Promotion from Stenographer Gr.-II with ten years regular service in the grade.

On account of merger of Stenographer Grade – II with Grade – I with effect from 1.1.2006, as per Sixth Pay Commission, there is a need to amend the RRs for the post of the Stenographer Grade – I. In accordance with the Guidelines of DOPT and also based on the legal opinion from our counsel, (copy enclosed). It is proposed to amend the RRs for the post of Stenographer Grade – I (Rs. 9300-34800 GP – Rs. 4200) as under.

**By Promotion:**

Promotion from Stenographer Grade – II with ten years regular service in the grade.

**y Deputation:**

From Stenographer Gr-II of Central / State Govt./Autonomous Bodies/PSU etc., with 10 years regular service in the grade.

**Note 1:** Where the eligibility service for promotion prescribed in the existing rules is being enhanced (to be in conformity with the guidelines issues by the DoPT) and the change is likely to affect adversely some persons holding the posts on regular basis, the eligibility service shall continue to be the same for persons holding the posts on regular basis on the date of notification of the revised rules.

**Note 2:** On account of merger of Stenographer Gr-III with Gr- II category, the eligibility service in r/o those feeder grade personnel who are in the merged cadre of Steno Gr-II, shall be 8 years for promotion to Steno Gr.I. This condition shall apply only in cases of those feeder grade personnel available as on the date.

**OT Technician:**

The Existing RR in the case of OT Technician was 50% by promotion from Theatre Assistants with 4 years regular service with limited departmental examination and 50% by direct recruitment. As per the discussions with the various associations by the RR committee and the stake holders it is suggested to amend the RRs as 100% by promotion from Theater assistant with 4 years regular service in the Grade through limited departmental examination.

The above amendment proposals are prepared and enclosed in the prescribed format. The same may kindly be approved.

*[Signature]*  
A.O.(HR)

*[Signature]*  
LAW OFFICER

*[Signature]*  
S.A.O 15/3/2014 DDA

*[Signature]*  
15/3

FACULTY (ADMN.)

*[Signature]*  
15/3/14  
DIRECTOR

*[Signature]*  
PRESIDENT

*Re. note for n/a*  
*[Signature]*  
20/3/14

*Consent only, RR*

JIPMER, PUDUCHERRY-6

DRAFT RECRUITMENT RULES FOR THE POST OF STENOGRAPHER GRADE - I

Name of post	Number of post	Classification	Scale of Pay	Whether selection post or non-selection post
1	2	3	4	5
STENOGRAPHER GRADE - I	18 (eighteen)	Group 'B' Non-Gazetted Ministerial	PB-2; Rs.9300-34800 + GP Rs.4200	Non - Selection

Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any.	Method of recruitment, whether by direct recruitment or by promotion or by deputation / absorption and percentage of the posts to be filled by various methods
6	7	8	9	10
Not Applicable	Not Applicable	Not Applicable	2 years	100% by Promotion failing which by Deputation.

Circumstances in which Union Public Services Commission is to be consulted in making recruitment.		If a Departmental Promotion Committee exists, what is its composition.	
13	12	1. Medical Superintendent - Chairperson 2. Sr. Professor – Member 3. Professor - Member 4. Dy. Director(A)/Sr.AO- Member 5. One representative of SC/ST-Member (to be nominated by the Director. JIPMER	
11		<p><b><u>By Promotion:</u></b></p> <p>Promotion from Stenographer Grade – II with ten years regular service in the grade.</p> <p><b><u>By Deputation:</u></b></p> <p>From Stenographer Gr-II of Central / State Govt./Autonomous Bodies/PSU etc., with 10 years regular service in the grade.</p> <p><b>Note 1:</b> Where the eligibility service for promotion prescribed in the existing rules is being enhanced (to be in conformity with the guidelines issues by the DoPT) and the change is likely to affect adversely some persons holding the posts on regular basis, the eligibility service shall continue to be the same for persons holding the posts on regular basis on the date of notification of the revised rules.</p> <p><b>Note 2 :</b> On account of merge of Stenographer Gr-III with Gr – II category, the eligibility service in r/o those feeder grade personnel who are in the merged cadre of Steno Gr-II, shall be 8 years for promotion to Steno Gr.I. This condition shall apply only in cases of those feeder grade personnel available as on the date.</p>	

JIPMER, PUDUCHERRY-6

PROPOSAL RECRUITMENT RULES FOR THE POST OF OT TECHNICIAN.

Name of post	Number of post	Classification	Scale of Pay	Whether selection post or non-selection post
1	2	3	4	5
OT TECHNICIAN	27 + 6	Group 'C' Non-Gazetted (Non-Ministerial)	PB-1; Rs.5200-20200 + GP Rs.2400	Selection

Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any.	Method of recruitment, whether by direct recruitment or by promotion or by deputation / absorption and percentage of the posts to be filled by various methods
6	7	8	9	10
Not Applicable	Not Applicable	Not Applicable	2 years	100% by Promotion.

In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Services Commission is to be consulted in making recruitment.
11	12	13
Promotion from Theatre Assistants with 4 years regular service in the grade with limited departmental examination.	1. Medical Superintendent - Chairperson 2. Sr. Professor – Member 3. Professor - Member 4. Dy. Director(A)/Sr.AO- Member 5. One representative of SC/ST-Member (to be nominated by the Director, JIPMER)	Not Applicable