

**NOTE TO PRESIDENT**

Sub: Framing of RRs for various posts in **LAUNDRY CADRE** – approval – request- reg.

The proposals for framing / amendment of Recruitment Rules for the following posts are submitted herewith for kind perusal and approval.

- A. (i) **Assistant Laundry Supervisor** **PB-1, 5200-20200 + GP 2400**  
(ii) **Laundry Mechanic** **PB-1, 5200-20200 + GP 1900**

The above mentioned posts are newly created for strengthening the Laundry Cadre in the Institute. Hence the recruitment rules are framed for these posts as per DoPT guidelines.

- (i) Name of the post : Assistant Laundry Supervisor  
Sanctioned Strength / No. of Posts: 1  
Method of Recruitment : By Promotion failing which by Direct Recruitment.

**Promotion**

Promotion from MTS with ten years regular service in the grade and possessing the essential Qualifications prescribed for direct recruits.

**Direct Recruitment**

1. Pass in 10<sup>th</sup> Class or equivalent from a recognized Board  
**and**
2. Diploma in Dry Cleaning/ Laundry Technology from a recognized Institute or its equivalent.

- (ii) Name of the post : Laundry Mechanic  
Sanctioned Strength / No. of Posts: 1  
Method of Recruitment : By Promotion failing which by Direct Recruitment.

**Promotion**

Promotion from MTS with three years regular service in the grade and possessing the essential Qualifications prescribed for direct recruits.

**Direct Recruitment**

Diploma in Mechanical Engineering from a recognized Institute or its equivalent.

In this connection it is also submitted that while framing / amendment of RRs and while merging some equivalent posts in a cadre the issues of seniors becoming juniors and loss of eligibility service for consideration for promotion to the next higher post is happening in many cadres. Hence to tide over these issues the following savings clauses, as stipulated by the DoPT, may be treated as inserted in the RRs, wherever such insertion is necessary.

These savings clauses, as per the DoPT O.M.No.AB-14017/12/88 – Estt. (RR) dated 25.03.1996, are mentioned below:


1. “Where juniors who have completed their qualifying / eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying / eligibility service by more than half of such qualifying / eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying / eligibility service”.
2. “Where the eligibility service for promotion prescribed in the existing rule is being enhanced (to be in conformity with the guidelines issued by DoPT) and the change is likely to affect adversely some persons holding the feeder grade posts on regular basis, a note to the effect that “the eligibility service shall continue to be the same for persons holding the feeder posts on regular basis on the date of notification of the revised RRs, could be included in the revised RRs”.


Due to the non-availability of the above mentioned insertions in the RRs, it has become difficult to prepare seniority list and to take up the respective cadres for DPC.

Approval of the President, JIPMER is hereby sought to treat the above saving clauses as inserted in all the existing /amended and newly framed RRs, wherever necessary.

The President, JIPMER in the capacity of Chairman, G.B. & I.B of the Institute and being the competent authority for approving the Recruitment Rules, as per Clause. No.7(2) of the JIPMER Acts, Rules & Regulations 2008, the above RRs and insertions to be done in the RRS are submitted for the approval of the President, JIPMER and afterwards these will be submitted for ratification by the Governing Body & Institute Body sending them for notification in the Gazette of India.

  
A.O(HR)

  
DDA(Admin)

  
Faculty (Admin)

  
15/7/14

**DIRECTOR**

**PRESIDENT, JIPMER.**



JIPMER, PUDUCHERRY-6

**PROPOSAL RECRUITMENT RULES FOR THE POST OF  
ASSISTANT LAUNDRY SUPERVISOR**


1	Name of the post	Assistant Laundry Supervisor
2	No. of posts	1* (2014) * Subject to variation dependent on workload
3	Classification	Group – C
4	Scale of Pay	Rs.5200-20200 + GP Rs.2400/-
5	Whether Selection post or Non Selection post	Selection
6	Age limit for Direct Recruits	25 years
7	Educational and other qualifications prescribed for Direct Recruits	<b>Essential:</b> Pass in 10 <sup>th</sup> Class or equivalent from a recognized Board. <b>and</b> Diploma in Dry Cleaning/Laundry Technology from a recognized Institute.
8	Whether age and Educational qualifications prescribed for Direct Recruits will apply in the case of promotes	Age: No Qualification: Yes
9	Period of Probation	2 years for Direct Recruits
10	Method of recruitment, whether by direct recruitment or by promotion or by deputation/Absorption and percentages of the vacancies to be filled by various method.	By Promotion failing which Direct Recruitment
11	In case of recruitment by Promotion/Deputation/Absorption grade from which promotion/absorption to be made.	Promotion from MTS with ten years regular service in the grade and possessing the essential qualifications.
12	If the Departmental Promotion Committee(DPC) exists, what is its composition	1. Medical Supt. – Chairman 2. Dean – Member 3. Dy. Director (Admin)/Sr.A.O – Member.
13	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not Applicable

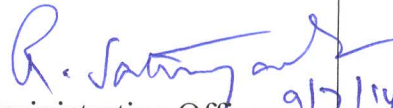
*R. Sanjiv*  
9/7/14

PROPOSAL RECRUITMENT RULES  
FOR THE POST OF ASSISTANT  
LAUNDRY SUPERVISOR

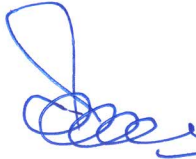
APPROVAL OF RR COMMITTEE


  
Law Officer 9/17/14

  
Administrative Officer 9/17/14

  
Senior Administrative Officer 9/17/14

  
Deputy Director (Admin.)

  
Chairman 9/10/2014

Scientist IV 

JIPMER, PUDUCHERRY-6

PROPOSAL RECRUITMENT RULES FOR THE POST OF  
**LAUNDRY MECHANIC**

1	Name of the post	<b>LAUNDRY MECHANIC</b>
2	No. of posts	1* (2014) * Subject to variation dependent on workload
3	Classification	Group – C
4	Scale of Pay	PB-1Rs.5200-20200 + GP Rs.1900/-
5	Whether Selection post or Non Selection post	Selection
6	Age limit for Direct Recruits	25 years
7	Educational and other qualifications prescribed for Direct Recruits	<b>Essential:</b> Diploma in Mechanical Engineering from a recognized institute or its equivalent.
8	Whether age and Educational qualifications prescribed for Direct Recruits will apply in the case of promotees	Age:No Qualification: Yes
9	Period of Probation	2 years for Direct Recruits
10	Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentages of the vacancies to be filled by various method.	By Promotion failing which Direct Recruitment.
11	In case of recruitment by Promotion/Deputation/Absorption grade from which promotion/Absorption to be made.	Promotion from MTS with three years regular service in the grade and possessing the essential qualifications.
12	If the Departmental Promotion Committee (DPC) exists, what is its composition	1. Medical Supt. – Chairman Member 2. Dean – Member 3. Dy. Director (Admin)/Sr.A.O – Member.
13	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not Applicable

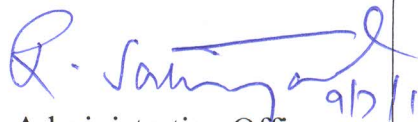
*R. Sanyal*  
7/9/14

PROPOSAL RECRUITMENT RULES FOR  
THE POST OF LAUNDRY MECHANIC


APPROVAL OF RR COMMITTEE

  
Law Officer

  
Administrative Officer

  
Senior Administrative Officer

  
Deputy Director (Admin.)

  
Chairman

Scientist IV  
