



सत्यमेव जयते

जवाहरलाल स्नातकोत्तर आयु विज्ञान शिक्षा एवं अनुसंधान संस्थान
JAWAHARLAL INSTITUTE OF POST GRADUATE MEDICAL EDUCATION & RESEARCH
(स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार के अधीन राष्ट्रीय महत्व का संस्थान)
(An Institution of National Importance under Ministry of Health & Family welfare)
धन्वंतरि नगर, पुदुच्चेरी / Dhanvantari Nagar, Puducherry- 605 006
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No. JACW 2(1)/2022-23

Date: **31 JUL 2023**

AUDIT CO-ORDINATION WING

CIRCULAR

Sub: **Financial Audit** on the Accounts of JIPMER for the year 2022-23 by Accountant General (Central), Chennai - Reg.

Ref: Letter No. PDA (C)/CE/VI/01-01/TP/2023-2024 Dated: 19.07.2023.

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Intimation has been received from the Office of the Principal Director of Audit (Central), Chennai that the Financial Audit on the Accounts of this Institution will be taken up by an Inspection Party headed by Shri. N.Sridhar (AAO), Shri. Nikhil Agarwal (AAO) from **01.08.2023**. Hence, all the Departments/Officers-in-charge of Ancillary Services/ Sections/ Units/Wards/OPDs/OTs/Hostels are requested to make necessary arrangements for providing the following particulars/records to the Inspection Party immediately on their arrival.

- i) A Complete list of all activity in your office including the schemes executed.
- ii) All the financial and accounting records maintained in your office for the year mentioned above may be kept ready. Failure to produce necessary records/documents will draw adverse audit remarks.

Besides, they are requested to instruct the staff working under their control to get the stores and other accounts/ records updated and to nominate one staff to produce the same to audit party as and when called for. All service books/records, etc. may also kept ready for inspection.

All the Departments / Officers-in- charge of Ancillary Services & Sections are also requested to ensure whether the petty cash Register, store Receipt Book (SRB), and Stock Register Pertaining to Chemicals, Equipment, Furniture etc., have been updated.

This is subject to the approval of the director.

To

All Departments/ Ancillary Services/ Sections/ Units/ Wards/ OPDs/ OTs/ Hostels/ Hospital Office/ JIRHC/JIUHC

Copy to:

1. The Director
2. The Deputy Director (Admin.)
3. The Medical Superintendent
4. The Senior Administrative Officer
5. The Project Coordinator/ Estate Manager
6. The Accounts Officers/ Asst. Accounts Officers
7. The Officer in-charge of HISU-with a request to upload this circular on official website.

31.7.23
SENIOR ACCOUNTS OFFICER
वरिष्ठ लेखा अधिकारी
Senior Accounts Officer
जिपमेर / JIPMER
धन्वंतरि नगर / Dhanvantri Nagar,
पुदुच्चेरी / Puducherry / 605 006.