



भारत सरकार / GOVERNMENT OF INDIA
जवाहरलाल स्नातकोत्तर आयुर्विज्ञान शिक्षा एवं अनुसंधान संस्थान
(स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार के अधीन राष्ट्रीय महत्व का संस्थान)
धनवंतरि नगर, पुदुच्चेरी - 605 006

JAWAHARLAL INSTITUTE OF POSTGRADUATE MEDICAL EDUCATION AND RESEARCH
(An Institution of National Importance under Ministry of Health & Family Welfare)

Dhanvantri Nagar, Puducherry - 605 006

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No. Admn.4(FW)/Circular/GB/2024



CIRCULAR

I am directed to inform that the Governing Body of the Institute, in its meeting held on 01.12.2023, observed that some faculty members are not obtaining prior permission from the Institute before proceeding for any academic activity outside the campus. In some cases, it has been claimed that this was not done because the inviting organization had asked the faculty member to treat the invitation (for examination, interview or inspection for regulatory approval, etc) as confidential. Rules mandate that any employee undertaking or attending any activity outside the organization is required to obtain prior sanction from the competent authority, including for such confidential activities.

Hence, all the faculty members are hereby requested to invariably obtain prior permission for all academic activities, including any activity of confidential nature.

In exceptional cases requiring extreme confidentiality, the person may consult the Dean/MS/Director, so that prior approval may be handled in a confidential manner.

Signed by
Hawa Singh
Date: 12-07-2024 15:26:17

SENIOR ADMINISTRATIVE OFFICER

To

All Heads of the Departments- for circulation

Copy to

- The P.S. to Director/MS/Dean (Academic)/Dean (Research)/Dean (Karaikal)
- PS to DDA
- PA to Sr. Admin. Officer
- IT Wing – to publish in JIPMER Website.