



No.JIP/Admn-I/Dep./1(31)/PDY/2020

Dated: 14.3.2020

ADVERTISEMENT NOTICE

Applications are invited from eligible Officers of Central/State Government/Autonomous Institutions/Universities/Research Institutions etc. by the Director, JIPMER for filling various Group A, B & C posts **on Deputation basis** at JIPMER, Puducherry.

SL. NO.	NAME OF THE POST	LEVEL	VACANCY
1.	Senior Financial Advisor	Level-13	1
2.	Registrar	Level-12	1
3.	Controller of Examination	Level-12	1
4.	System Analyst	Level-11	2
5.	Senior Store Officer	Level-11	1
6.	Purchase Officer	Level-10	1
7.	Assistant Controller of Examination	Level-10	1
8.	Assistant Registrar	Level-7	2
9.	Superintendent CSSD	Level-7	1
10.	Manager for Press	Level-7	1
11.	Data Processing Assistant Gr. A	Level-7	5
12.	Senior Photographer	Level-6	1
13.	Audiology-cum-Speech Therapist	Level-6	1
14.	Computer Data Processor	Level-5	2
15.	Foreman	Level-5	1

DETAILS OF ELIGIBILITY CRITERIA:

1. **Senior Financial Advisor (1 Post): Level-13; (₹123100-215900) (Pre-revised: PB-4; Grade Pay: ₹8700)**

Essential: Officers from Central Group 'A' Accounts Services.

2. **Registrar (1 Post): Level-12; (₹78800-209200) (Pre-revised: PB-3; Grade Pay: ₹7600)**

Essential: Officers of the Central/State/Union Territory Governments/Universities/Academic Institutions/Institution of National Importance having experience in Admissions and Academic matters:

- i. Holding analogous posts on regular basis

OR

- ii. With 5 years of regular service in posts in the Pay Matrix Level-11 (₹67700-208700) (pre-revised PB-3 ₹15600-39100 + Grade Pay ₹6600)

OR

- iii. With 10 years of regular service in posts in the Pay Matrix Level-10 (₹56100-177500) (pre-revised PB-3 ₹15600-39100 + Grade Pay ₹5400)

3. Controller of Examinations (1 Post): Level-12; (₹78800-209200) (Pre-revised: PB-3; Grade Pay: ₹7600)

Essential: Officers from Central/State Govt./Autonomous Institutions/Universities/Research Institutions etc.,

a) i. Holding analogous posts on regular basis

OR

ii. With 5 years regular service in the post in the Pay Matrix Level-11 (₹67700-208700) (pre-revised PB-3 ₹15600-39100 + Grade Pay ₹6600) **AND**

b) **Possessing the Essential:**

i. Master's Degree from recognized University or equivalent and

ii. 8 years experience in academic/conduct of examinations in University/Institutions.

4. System Analyst (2 Posts): Level-11; (₹67700-208700) (Pre-revised: PB-3; Grade Pay: ₹6600)

Essential: Officers under the Central/State Governments/Universities/Recognized Research Institutes/Public Sector Undertakings/Semi-Government Statutory or Autonomous organizations

a) i. Holding analogous posts on regular basis in the parent cadre/department recruitment.

OR

ii. With 5 years service in the grade rendered after appointment thereto on a regular basis in posts in PB-3, (₹15600-39100 + GP ₹5400) or equivalent in the parent cadre/department; **AND**

b) **Possessing the Essential:**

i. Master's Degree in Computer Applications or M.Sc. (Computer Science/Information Technology) from a recognized University/Institute.

OR

B.E./B.Tech. (Computer Engineering/Computer Science/Computer Technology/Computer Science & Engineering/Information Technology) from a recognized University/Institute.

ii. Five years past qualification experience in relevant areas of Programming/Information System in any recognized reputed institution preferable in Government Office/PSU/Autonomous Body/Statutory Body.

The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationist shall not be eligible for consideration for appointment by promotion.

5. Senior Stores Officer (1 Post): Level-11; (₹67700-208700) (Pre-revised: PB-3; Grade Pay: ₹6600)

Essential: Officers of the Central/State/Union Territory Governments/Universities/Statutory/Autonomous Bodies/Public Sector Undertakings/Research & Development Organizations

a) i. Holding analogous posts on regular basis

OR

ii. With 5 years of regular service in the post in PB-3 Level-10 (₹56100-177500) (pre-revised PB-3 + Grade Pay of ₹5400)

OR

iii. With 6 years of regular service in the post in PB-2 Level-8 (₹47600-151100) (pre-revised PB-2 + Grade Pay of ₹4800)

OR

iv. With 7 years of regular service in the post in PB-2 Level-7 (₹44900-142400) (pre-revised PB-2 + Grade Pay of ₹4600) **AND**

b) **Possessing the following qualifications and experience:**

i. Any Post Graduate Degree/Diploma in Materials Management from a recognised University/Institution or equivalent; and

ii. Not less than 5 years experience in a supervisory capacity in handling stores.

6. Purchase Officer (1 Post): Level-10; (₹56100-177500) (Pre-revised: PB-3; Grade Pay: ₹5400)

Essential: From Officers

a) i. Holding analogous posts on regular basis

OR

ii. With 2 years of regular service in the post in the PB-2 Level-8 (₹47600-151100) (pre-revised PB-2 + Grade Pay of ₹4800)

OR

iii. With 3 years of regular service in the post in PB-2 Level-7 (₹44900-142400) (pre-revised PB-2 + Grade Pay of ₹4600) **AND**

b) Possessing the following qualifications and experience:

Any Post Graduate Degree/Diploma in Materials Management from a recognised University/Institution or equivalent.

c) Desirable:

Master Degree in Business Administration (M.B.A.) or Diploma in Material Management from a recognized University with experience in Procurement of Medical Equipments/Hospital consumables/Medicines.

7. Assistant Controller of Examinations (1 Post): Level-10; (₹56100-177500) (Pre-revised: PB-3; Grade Pay ₹5400)

Essential: Officers from Central/State Government/Autonomous Institution/Universities/Research Institution etc.

a) i. Holding analogous posts on regular basis

OR

ii. 2 years regular service in post in the Pay Matrix Level-8 (₹47600-151100) [pre-revised PB-2 (₹9300-34800) + Grade Pay of ₹4800]

OR

iii. 5 years regular service in post in the Pay Matrix Level-6 (₹35400-112400) [pre-revised PB-2 (₹9300-34800) + Grade Pay of ₹4200], or equivalent; **AND**

b) Possessing the following educational qualifications and experience:

i. Graduate from recognized University or equivalent

ii. 3 years experience in academic/conduct of examinations in University/Institutions.

8. Assistant Registrar (2 Posts): Level-7; (₹44900-142400) (Pre-revised: PB-2; Grade Pay of ₹4600)

Essential: Officers under the Central or State Government or Union Territories or recognized Universities or recognized Research Institutions or Public Sector Undertakings or Autonomous or Statutory organizations;

a) i. Holding analogous posts on regular basis in the parent cadre/Department;

OR

ii. With 3 years service in the grade rendered after appointment thereto on a regular basis in the Pay Matrix Level-6 (₹35400-112400) [pre-revised PB-2 (₹9300-34800) + Grade Pay of ₹4200] or equivalent in the parent cadre/Department; **AND**

b) Possessing the following educational qualifications and experience:

i. Degree from a recognized University or equivalent;

ii. 3 years experience in dealing with admissions and conducting examinations in a University or Educational Institution

9. Superintendent (Central Sterile Services Department) (1 Post): Level-7; (₹44900-142400) (Pre-revised: PB-2; Grade Pay: ₹4600)

Essential: Officers under the Central/State Government/Union territories/Public Sector undertakings/Autonomous organization or recognized Research Institutions;

a) i. Holding analogous post on regular basis in the parent cadre/department;

OR

ii. With 3 years service in the grade rendered after appointment thereto on a regular basis in the Pay Matrix Level-6 (₹35400-112400) [pre-revised PB-2 (₹9300-34800) + Grade Pay of ₹4200] or equivalent in the parent cadre/department; **AND**

b) **Possessing the educational qualifications and experience:**

i. Bachelor's degree with Chemistry/Biology as a subject from a recognized University or equivalent.

ii. 5 years experience in Sterilization techniques in a Medical Institute or Hospital.

10. Manager for Press (1 Post) - Level-7; ₹44900-142400 (Pre-revised: PB-2; Grade Pay: ₹4600)

Essential: Officers from Central/State Governments/Autonomous Institutions/Universities/Research Institutions.

a) i. Holding analogous post on regular basis

OR

ii. With 5 years regular service in a post in the Pay Matrix Level-6 (₹35400-112400) [pre-revised PB-2 (₹9300-34800) + Grade Pay of ₹4200] **AND**

b) **Possessing the educational qualifications and experience:**

i. Diploma in Printing and Allied Trades or Diploma in Offset Printing from a recognized University/Institute or equivalent.

ii. 2 years practical experience in a Printing Press/Establishment.

11. Data Processing Assistant Grade-A (5 Posts): Level-7; (₹44900-142400) (Pre-revised: PB-2; Grade Pay: ₹4600)

Essential: Officers under the Central/State Governments/Universities/Recognized Research Institutes/Public Sector Undertakings/Semi-Government Statutory or Autonomous organizations.

a) i. Holding analogous posts on regular basis in the parent cadre or Department recruitment

OR

ii. With 5 years service in the grade rendered after appointment thereto on a regular basis in posts in Pay Matrix Level-6 (₹35400-112400) [pre-revised PB-2 (₹9300-34800) + Grade Pay of ₹4200] or equivalent in the parent cadre/department; **AND**

b) **Possessing the following educational qualifications and experience:**

i. Master's Degree in Computer Applications or its equivalent from a recognized University/Institute

OR

ii. B.E./B.Tech (Computer Engineering/Computer Science/Computer Technology /Computer Science & Engineering/Information Technology) from a recognized University/Institute.

Desirable:

3 years experience in relevant areas of Programming/Information System in any reputed institution preferable in a Central/State Govt. Department/PSU/Autonomous Body.

The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.

12. Senior Photographer (1 Post) – Level-6; (₹35400-112400) (Pre-revised: PB-2; with Grade Pay of ₹4200)

Essential: Officers under the Central/ State Governments/Union Territories/ Public Sector Undertakings/Autonomous bodies:

a) i. Holding analogous posts on regular basis in the parent cadre/department

OR

ii. With 3 years service in the grade rendered after appointment thereto on a regular basis in the Pay Matrix Level-6 (₹35400-112400) [pre-revised PB-2 (₹9300-34800) + Grade Pay of ₹4200] or equivalent in the parent cadre/department;

OR

iii. With 6 years service in the grade rendered after appointment thereto on a regular basis in the Pay Matrix Level-5 (₹29200-92300) [pre-revised PB-1 (₹5200-20200) + Grade Pay of ₹2800] or equivalent in the parent cadre/department; **AND**

b) Possessing the educational qualifications and experience:

- i. Diploma in Film Technology (DFT) of 3 years duration from recognized Institute
- ii. Two years experience in Computer Graphics and Digital Photography in a Medical Institute / Government establishment

The Departmental Medical Photographer in the Pay Matrix Level-5 (₹29200-92300) [pre-revised PB-1 (₹5200-20200) + Grade Pay of ₹2800] with six years regular service shall also be considered along with deputationists and in case he/she is selected, the post shall be deemed to have been filled by promotion.

The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

13. Audiology-cum-Speech Therapist (1 Post) – Level-6; ₹35400-112400 (Pre-revised: PB-2; with Grade Pay of ₹4200)

Essential:- From Officers of the Central/State Government/Public Undertakings/ Recognized Research Institutions/Statutory or Autonomous Organisations:

a) i. holding analogous post on regular basis ;

OR

ii. With 6 years regular service in posts in the Pay Matrix Level-5 (₹29200-92300) [pre-revised PB-1 (₹5200-20200) + Grade Pay of ₹2800] or equivalent

OR

iii. With 10 years regular service in posts in the Pay Matrix Level-4(₹25500-81100) [pre-revised PB-1 (₹5200-20200) + Grade Pay of ₹2400] or equivalent; **AND**

b) Possessing the qualifications and experience:

- i. B.Sc. Degree in Speech and Language Sciences or B.Sc. Degree in Audiology, Speech and Language Pathology (BASLP) from a recognized University or its equivalent **AND**

Must be registered with Rehabilitation Council of India (RCI).

- ii. 2 years working experience in a recognized centre as Audiologist or Speech and Language Pathology (SLP)

The departmental Audiological Technicians with 8 years of service in the grade will also be considered along with outsiders. In case he/she is selected for appointment the same shall be deemed to have filled by promotion.

14. Computer Data Processor (2 Posts) – Level-5; (₹29200-92300) (Pre-revised: PB-1; Grade Pay: ₹2800)

Essential: Officers of the Central/State Government/Public Sector Undertakings/Autonomous bodies;

a) i. holding analogous post on regular basis

OR

ii. With 5 years regular service in posts in the Pay Matrix Level-4 (₹25500-81100) [pre-revised PB-1 (₹5200-20200) + Grade Pay of ₹2400] or equivalent

OR

iii. With 10 years regular service in posts in the Pay Matrix Level-3 (₹21700-69100) [pre-revised PB-1 (₹5200-20200) + Grade Pay of ₹2000]; **AND**

b) Possessing the qualifications and experience:

i. Bachelor's Degree from a recognized University with Mathematics or Statistics as one of the subjects.

ii. Diploma in Computer application from a recognized Institute.

15. Foreman (1 Post) – Level-5; (₹29200-92300) (Pre-revised: PB-1; Grade Pay: ₹2800)

Essential: From amongst Officers of the Central or State Government;

a) i. Holding analogous posts on regular basis or

OR

ii. With five years regular service in the post in the Pay Matrix Level-4 (₹25500-81100) [pre-revised PB-1 (₹5200-20200) + Grade Pay of ₹2400]; **AND**

b) Possessing the qualification & experience:

i. 10+2 or equivalent from a recognized University or Board.

ii. Diploma in Electrical or Mechanical Engineering or equivalent from a recognized Institution with one year experience in an Electrical or Mechanical workshop of a Government Establishment

OR

ITI trade Certificate in Machinist or Mechanic or equivalent from a recognized Institution with three years' experience in an Electrical or Mechanical Workshop of a Government Establishment.

The Departmental Senior Refrigeration Mechanic in the Pay Matrix Level-4 (₹25500-81100) [pre-revised PB-1 (₹5200-20200) + Grade Pay of ₹2400] with 5 years regular service in the grade shall also be considered along with outsiders. In case he or she is selected for appointment to the post, the same shall be deemed to have been filled by promotion.

The Departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationist shall not be eligible for consideration for appointment by promotion.

Note:

- i. Upper Age Limit: **Not exceeding 56 years** as on closing date.
- ii. The initial period of deputation for the above posts shall ordinarily be 3 years from the date of appointment & further extendable as per the orders of the DOPT in force. Other Terms and Conditions of service will be governed by the orders/amendment orders issued by DOPT from time to time.

The Officers fulfilling the above qualifications/eligibility may submit their application in the attached proforma through the employer (*proper channel*) to

**The Deputy Director (Admn.)
JIPMER, Dhanvantari Nagar
Puducherry – 605 006**

**The last date for receipt of application is
11.5.2020 (Monday) till 4:30 P.M.**

The envelope containing the application should be super-scribed as
**“APPLICATION FOR THE POST OF _____ ON DEPUTATION BASIS
JIPMER, PUDUCHERRY”**

THE FOLLOWING DOCUMENTS SHOULD INVARIABLY BE SENT ALONG WITH THE APPLICATION:

1. A certificate to the effect that Central/State/Union Territory Governments/ Autonomous Institutions/Universities/Research Institutions has “No Objection” to the appointment of officer concerned.
2. Photocopies of APARs for the past five (5) years duly attested on each page by an Officer not below the level of Under Secretary or equivalent.
3. A certificate of Integrity of the applicant recommended for appointment on Deputation.
4. A certificate of Vigilance Clearance in respect of applicant duly signed by an Officer of the appropriate Status.
5. Certificate regarding no penalty for Major/Minor was imposed (if any) on the officer during the last 10 years/service period whichever is less.

OTHER CONDITIONS:

1. Incomplete applications received without the above mentioned documents and applications received after the due date will be summarily rejected.
2. Supporting documents related to qualification, experience etc. has to be self-attested.
3. This Institute will not be responsible for any postal delay in this respect.
4. In case, the application along with the requisite documents is not received within the stipulated time, it would be presumed that the parent organization is not in favour of appointment of the applicant on deputation.
5. If the applicant feels that the application through proper channel will get delayed, the applicant shall send the advance copy of his/her application within the prescribed time limit. The advance copy of the application shall be considered in the processing stage.
6. However, without receiving the original application with all the above documents in original from their respective parent department, the applicant will not be considered for appointment to any of the above posts.
7. The Institute will not be responsible for collection of any of the above mentioned documents.
8. The deputation will be governed by the standard terms and conditions of deputation provided under Department of Personnel & Training’s OM/order issued/amended from time to time.
9. The format of application form shall be downloaded from JIPMER website www.jipmer.edu.in
10. Those who have applied for the advertised posts in response to previous advertisements, have to apply fresh with up-to-date information.
11. The Competent Authority reserves the right to cancel or withdraw the vacancy without assigning any reason.
12. If applicant is applying for more than one post, the applicant must apply in separate proforma.
13. **The posts advertised in the Advertisement are NOT APPLICABLE for the candidates working in Private Organization/Universities/Institute etc.**

**Sd/-
DIRECTOR**