

CIRCULAR

In continuation with the circular dated 05-11-14, the tenth meeting of JIPMER Institute Ethics Sub Committee-Human Studies is postponed from 10-11-2014 to a later date. The date and venue will be announced later. This meeting will be held under the chairmanship of Dr. Santosh Kumar, Senior Professor, Dept of Urology, JIPMER for reviewing undergraduate and postgraduate research projects.

As the meeting is mainly for consideration of approval of undergraduate projects in addition to the routine postgraduate projects submitted to ethics sub-committee, all undergraduate students and their guides are requested to submit their proposals to Institute ethics committee as per the instructions given below.

1. **Six** hard copies of the research proposals and a soft copy of the proposal in CD are required to be sent to Dr. TK Dutta, Professor & Head, Dept. of Clinical Hematology & Member-Secretary, Institute Ethics Sub Committee at Institute Ethics Committee office (Room no 101), First floor, Administrative block, JIPMER.
2. The hard copies should be typed using both sides of A4 size paper, in 11 font size with 1.5 spacing. Research proposals deviating from the format will not be accepted. No subsequent modification will be accepted.
3. The proposals to be submitted for consideration by JIPMER Institute Ethics Sub-Committee should fulfil the following criteria:
 - i. Proposals involving instructional techniques, curricula or class room management methods.
 - ii. Minor modifications of proposals already approved by full review Institute Ethics Committee (IEC).
 - iii. Proposals involving clinical materials that have been collected for non-research or clinical purposes (i.e. patient care records and specimens).
 - iv. Proposals involving emergency outbreaks and disasters for pilot study if IEC full review is not possible.
 - v. Proposals NOT involving therapeutic, diagnostic, prophylactic and screening interventions.
 - vi. Proposals NOT involving vulnerable and special groups.
4. **The last date for the receipt of the proposals is 15th November, 2014.** Proposals received after 12.30 PM of 15th November will be considered for the 11th Institute Ethics Sub-Committee meeting.
5. The format for submission of research proposal to Institute Ethics Sub-Committee is available in the JIPMER website (<http://jipmer.edu.in/research/research-committees/institute-ethics-committee/proformas/>).

This circular is issued with the approval of Dean (Research)

Dr. T. K. Dutta,
Member Secretary,
IEC (Human Studies),
JIPMER

To:

All heads of departments with a request to circulate among all faculty members

Copy to:

1. The Director, JIPMER for information.
2. Dean (Research), JIPMER